

**SOLID WASTE/AIR QUALITY COMMITTEE MEETING**  
**Minutes – November 20, 2009**

**1. CALL TO ORDER**

Don Reese called the meeting of the Solid Waste/Air Quality Committee to order at 8:00 a.m. on Friday, November 20, 2009 at Jefferson County Courthouse, 320 S. Main Street – Room 203, Jefferson, WI 53549

**2. ROLL CALL (ESTABLISH A QUORUM)**

Committee members present at 8:00 a.m. were Don Reese-Chair, Walt Christensen-Vice Chair, Greg David-Secretary, Vic Imrie, and Carlton Zentner.

Greg David said he had to leave at 8:20 a.m. to attend another meeting, and he returned at 10:10 a.m. Vic Imrie left at 9:20 a.m.

Carlton Zentner left at 10:10 a.m. after Greg returned.

Staff members present: Rob Klotz and Sharon Ehrhardt

Guests: Richard Schultz-City of Watertown Street Superintendent, Paul Milbrath-Jefferson County Sheriff, Vic Karaliunas-Recycling Chairman Ixonia and Concord Transfer Station and Donna Haugom-Director Jefferson County Emergency Management

**3. CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**

Rob Klotz stated that the Solid Waste/Air Quality Committee complied with open meetings law requirements.

**4. REVIEW THE AGENDA**

Items 8, 9, and 14 would be addressed first to accommodate the guests.

**5. APPROVAL OF MINUTES – October 16, 2009**

Walt Christensen made a motion to accept the October 16, 2009 minutes as written and Greg David seconded the motion.

**Motion Carried 5-0**

**6. PUBLIC COMMENT**

Vic Karaliunas introduced himself and said he would have to leave by 10:00 a.m.

**7. DISCUSS CORRESPONDENCE OR REPORTS FROM OTHER GOVERNMENTAL AGENCIES**

No correspondence or reports were discussed.

**8. DISCUSS DISASTER WASTE MANAGEMENT WITH DONNA HAUGOM**

Donna Haugom explained that if the county had major damaging tornadoes, flooding or other disasters; debris management on a large scale would be needed and that she needs people in place to coordinate debris management. Donna said Sharon has a lot of contacts and is very organized and that would be helpful in coordination and in putting a plan in place. In the event that a disaster would be declared Sharon would be reimbursed for her time. Steve Nass asked Sharon to help with some debris management in the flooding of 2008. Vic Imrie asked about debris management for farmers. Donna said that the WDNR says that if debris comes onto your property, the owner is responsible for clean up of debris. In the event that some of the materials could be hazardous the WDNR should be contacted. Donna said some of the problems they had with the flooding were in getting dumpsters located and getting a bulk item pick-up for the residents. Don R. pointed out that sometimes your homeowner's insurance will pay for cleanup and dumpsters. Rob asked if there could be coordination of a plan with all the Towns and Donna said yes, that could be done. Rob also asked if Donna knew of any other counties around the state that have plans and she said yes, there were other plans that could be looked at in state. Donna said that training would be needed for debris management, and she would be willing to pay for the training. Rob

was concerned about the extra time Sharon would need to take on the responsibilities for debris management. Carlton was concerned whether adding these duties to her job would mean more to pay or reclassification. Paul Milbrath said it was a good idea to have someone coordinate debris management and he said that adding those responsibilities to Sharon's job should not change her status or pay. Paul M. also said that the Sheriff's Office, Emergency Management and the Drug Task Force have gotten a duce ½ truck that if they would have purchased, would have cost the county \$25,000. This truck has less than 4,000 miles on it and will be used in emergencies and other county tasks. The Sheriff's Office with Emergency Management is trying to handle future problems in emergencies in a more cost effective way and having disaster debris management coordinated is just a piece of the puzzle. Don R. asked Rick if the City of Watertown had problems during the flood and Rick answered that they handled the entire problem themselves and the waste trucks worked overtime to clean the flood debris away for the citizens of Watertown. Walt recapped that because of Sharon's experience and contacts plus working with the Solid Waste Committee she would be a good person to coordinate debris management in a disaster.

Walt Christensen made a motion to have Program Assistant Sharon Ehrhardt as staff member of the Solid Waste/Air Quality Committee to work with Emergency Management in planning and coordinating hazardous waste & disaster debris management during times of disaster. This would include training, planning, implementing a plan and coordinating disaster debris management for Emergency Management. Motion seconded by Vic Imrie.

**Motion Carried 4-0**

#### **9. DISCUSS WATERTOWN STREET DEPARTMENT'S UPDATES FOR CLEAN SWEEP**

The City of Watertown Council passed their budget with \$20,000 for a clean sweep to be held at the City of Watertown Street Department. Rich said this money was to support the program, not to try to run the program. Rich asked if Watertown could have the first clean sweep event of the year. The Committee replied that Watertown could pick the date of the clean sweep. Rich also asked that we start in Watertown, then Jefferson, and end in Fort Atkinson in the fall. Sharon then presented grant information about clean sweeps to the Committee and guests. We did not receive any grants for 2010, and that includes household, agriculture and drug grants. Because we did not receive any grants Sharon checked with Dave Ehlinger to see if we could hold more than two clean sweeps next year. Dave said that with the \$20,000 from Watertown we could hold one in Watertown and depending on the fee from the landfill maybe one more. Only if the fees were higher than predicted could we hold a third. Rob stated that all we could have was one event in addition to Watertown so the total would be two for 2010. Rob K. also said that because we have to limit the number of attendees we should also limit our advertising. Rick S. said that if there is a cost associated to Watertown in advertising they could also help with the cost. Rob K. said that the advertising budget could be drastically reduced. Sharon asked that we eliminate the poster and postcard, but update the brochure without dates, times, and locations so it could be used again the next year. The brochure would be sent out with the confirmation notice. We would be reducing the size of the packet because of no grants therefore reducing the cost of the packet and postage. The packet would contain the confirmation notice, date, time, map and brochure.

The Committee and Rick S. from Watertown agreed that the Clean Sweep Program should continue to collect a vehicle fee of \$10 at the future events.

Carlton requested the Committee honor the City of Watertown for the \$20,000 donation to the Clean Sweep Program and also honor the pharmacists who volunteer their time at each clean sweep event.

Carlton Zentner made a motion that resolutions be presented at the next available County Board meeting for the City of Watertown's \$20,000 donation and the pharmacists' volunteer time in identifying the drugs at clean sweep. Vic Imrie seconded the motion.

**Motion carried 4-0**

## **10. DISCUSS ELECTRONIC RECYCLING BILL SB107**

The Electronic Recycling Bill SB107 was passed. We found that we would not have to become a collector, but could educate the residents as to where electronics should be taken for recycling. Rick S., Vic K. and Tom K. (Kramp) all agreed to be collectors. We will register as a collector, in case someone brings electronics to the clean sweep. Watertown, Fort Atkinson and Ixonia each have a site for collecting electronics. So, clean sweep would not have to take them. Sharon explained how the new law would affect Jefferson County and what we need to do. We will have to sign a contract with URT Processing for collecting 75,000 pounds with manufacturers paying for the recycling. If we exceed the 75,000 pounds we will have pay for the additional pounds collected. All our advertising will mention the electronic collections sites and times, and the information will be posted on our website. Starting September 1, 2010 electronics will be banned from all landfills in the State of Wisconsin.

## **11. DISCUSS CLEAN SWEEP PROGRAM**

### **a) Clean Sweep Grant Updates**

Jefferson County did not receive household, agriculture or drug grants for 2010. DATCP changed the grants to a point system and we lost points because we received grants for the past five years. DATCP informed Sharon that if we would have written agreements with our partners instead of verbal agreements we would have gotten more points with the potential of receiving a grant. The written agreement has to be a memorandum of understanding between the parties. DATCP will be sending samples for us to use in the 2011 grant process.

### **b) Clean Sweep Wrap-Up Information**

Sharon handed out a 2009-collection cost and pounds breakdown for each event.

### **c) Update on Corporate Sponsorship for Clean Sweeps**

We have to get the final approval from Sharon Schmeling and then the sponsorship letters will be sent out. The Committee asked that Sharon add the cost and pounds for each municipality, town, and village. Sharon does not have the exact cost, but can use a cost average.

### **d) Discuss Contribution Form**

Sharon asked the Committee if the contribution form was okay. Rob said he would go over the business list from the area with Sharon. Municipalities including Whitewater, businesses, retailers, hospitals, pharmacists and chemical businesses will be sent letters. Walt would like it sent to car dealers and related businesses. It should point out to the municipalities what the City of Watertown donated. For the towns, list number of people and poundage and estimated costs. Increase the amounts for the cities, towns, and villages. The only way Clean Sweep Program can be sustained is by involvement and funds from each city, town and village.

Don Reese made a motion to approve the letter with changes described in the discussion. Carlton seconded the motion

**Motion carried 4-0**

## **12. DISCUSS SOLID WASTE/AIR QUALITY EDUCATION OPTIONS**

Put on the next meeting agenda. Invite Elizabeth Olsen from DNR to meeting.

## **13. DISCUSS DRUG RESOLUTION**

The drug resolution is on hold until the Sheriff can get the paperwork thought the DEA.

## **14. DISCUSS PERMANENT DROP OFF SITE AND DISPOSAL CONTAINER FOR DRUGS**

Sheriff Paul Milbrath put this on hold because the DEA is concerned about the drop box and security. Paul said he didn't think it would be a huge hurdle to overcome. DEA has a permit that needs to be approved and Paul is working on it. Paul said it will take a little more time, but we want to do it right. Don said he had a company ready to make and donate the metal container. Paul also said that once the collection container is in place in the Sheriff's lobby we could educate the hospice group about the container; that they or the families could drop the drugs off and if there were a lot of drugs, a deputy could even pick them up. It is good community service and has little cost. We will discuss the detail of the container and signage once the DEA approval is obtained.

Sharon said DATCP and Veolia have an agreement that we could put all the drugs in one container except for inhalers and liquids. If we did that, we would have to consider the entire container of drugs controlled. It costs \$1.50 for non-controlled and \$3.00 for controlled drugs to be destroyed. To save money we could empty all the pill containers, but still separate the controlled and non-controlled drugs. Over time this will save us money by having the pharmacists continue to sort drugs on site.

December 8, 2009 is the date set to gather all the drugs for the witness burn in Jefferson County; the time is 9:00 a.m. to noon. Brad Dunlap – DOJ and Mark Heal - Veolia will drive the drugs to Illinois for the witness burn. We are expecting about 14 other communities to participate in the witness burn.

The Sheriff agreed that presenting thank you resolutions for City of Watertown and the volunteer pharmacists was a good way to publicly recognize people. He said even spending a small amount of money for a plaque was a good investment when you are recognizing volunteers.

#### **15. DISCUSS MERGE OF SOLID WASTE/AIR QUALITY COMMITTEE RESPONSIBILITIES INTO PLANNING & ZONING COMMITTEE**

Sharon made up the list of pros/cons that the Committee talked about at the last meeting. Rob thought this issue was dead at this time. Here is the list of pros and cons the Committee wants to discuss or present to County Board Members. No other discussion occurred.

##### **Pros**

- \$3,300 per diem savings
- Zoning Committee wasn't opposed
- Recommended by Administration & Rules/ICC Committee
- SW/AQ said might work
- Same Department/Staff

##### **Cons**

- Merge won't allow enough discussion time
- Only two agenda items may be allowed for discussion
- ½ to 1 hour lengthened to Zoning meeting time
- If committees were joined - not enough diversity in county government
- All decision-making coming from small group
- Could Zoning take on extra work?
- Meet every other month or quarterly
- Reformation Committee may be reduced to three board members and two community members
- Would have to educate all Zoning members and it takes time
- Cost studies show very little cost for committee and county board meetings
- Hurt SW/AQ - no one to discuss issues
- Isn't fair to burden another Committee with more responsibilities
- Merged Committees could limit people from running for County board, because of added responsibilities
- Not enough SW/AQ issues brought before the Board
- County Board little knowledge of what SW/AQ does
- Education/Clean Sweeps part of agreed contract - might not be able to honor agreement

#### **16. DISCUSS TOWN'S ASSOCIATION MEETING THAT WAS HELD ON OCTOBER 28, 2009**

Sharon said she didn't get a very positive response for monetary participation for the Clean Sweep Program from the towns. Two towns did ask how much the Committee wanted for clean sweep, but Sharon had no answer because the Committee did not give an amount she should ask each community to

contribute. A few questions were about open burning. Sharon handed out the open burning brochure to everyone.

**17. DISCUSS 2010 SOLID WASTE/AIR QUALITY BUDGET**

Budget has to be revised because of lack of grants. We only will be able to have two clean sweeps this year.

**18. DISCUSS WASTE MANAGEMENT UPDATE – DEER TRACK PARK LANDFILL**

Put on the next agenda for February meeting.

**19. DISCUSS AND POSSIBLY ACT ON STRATEGIC PLANNING STEERING COMMITTEE PARTICIPATION**

Greg David said they isolated issues for the strategic plan in what the county should be doing and they finalized the mission statement.

**20. DISCUSS AGENDA ITEMS OR POSSIBLE CANCELLATION FOR DECEMBER 18, 2009 AND JANUARY 15, 2010 COMMITTEE MEETINGS**

Cancelled meeting in December and will hold meeting January 15, 2010.

**JANUARY 15, 2009**

- Don Smith, Waste Management – Update on Deer Track Landfill
- Permanent Drop Off Site for Drugs
- Solid Waste/Air Quality/Recycling/Clean Sweep Education
- Drug Resolution
- Recycling at County Facilities

**21. TOUR OF COURTHOUSE TO SEE IF RECYCLING IMPROVED AFTER THE COMMITTEE PURCHASED RECYCLING CONTAINERS**

Tour was cancelled by Mark Miller. Don recommends we get the facility maintenance coordinators invited to meeting instead. If they could not attend, they could send email with update on recycling at their facility.

**22. ADJOURN**

Don Reese motion made to adjourn meeting at 10:30 and Walt Christensen seconded the motion.  
**Motion carried 3-0**

Meeting Dates for the following months.

Friday, December 18, 2009 – Solid Waste/Air Quality Meeting – **CANCELLED**

Friday, January 15, 2010 – Solid Waste/Air Quality Meeting – Jefferson County Courthouse

Tuesday, February 9, 2010 – County Board Meeting for Thank You Resolutions

Friday, February 19, 2010 – Solid Waste/Air Quality Meeting – Jefferson County Courthouse

February 24-26, 2010 – AROW/WCSWMA/SWANA Joint Winter Conference at the Chula Vista Resort, Wisconsin Dells

Friday, March 19, 2010 – Solid Waste/Air Quality Meeting – Jefferson County Courthouse

**These minutes will be reviewed and acted upon at next month's Solid Waste & Air Quality Committee meeting. See those minutes for the record of action.**

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Secretary of Solid Waste/Air Quality Committee